

## **Bishop Estates Cabana Club Board of Directors Minutes**

**Meeting date: September 5, 2019, 7:00 p.m. at the pool.**

**Attending:** Joe Dauer, Bob Hooy, Lynne Ellis, Melissa Hagan, Lindsey Turkov, Eric Wood and Chris Waller.

**Minutes and resolution approved.** The Board unanimously approved and adopted the minutes for the June 19, 2019 meeting.

**Agenda.** No agenda was adopted for this meeting, but Joe outlined a number of issues that the Board addressed.

**Priorities.** Prior to next year's opening, the Board outlined and discussed a list of projects that they would like to complete, including, without limitation, installing a new water heater, repairing the roof in the girls bathroom, and a dump run to dispose of old chairs, garbage, and the remnants of the old cinderblock barbecue, the latter of which was already completed. The bathroom roof repair will likely be targeted during this fall. The pool also discontinued its landline in favor of a 911-only phone.

**Events and Social.** Melissa informed the Board that the pool is still being used by member families for events. A party is scheduled for the 21<sup>st</sup>. In the future, she wanted to plan movie nights enlisting the help of member and swim team families to help ease the burden on the Board and Melissa in particular.

**Treasurer's report.** Lindsey reported that the Club has about \$24,000 in the bank and \$3,000 in accounts receivable. Eight members are on payment plans and four others have not paid but are expected to pay with Lindsay's involvement. Lindsey reported that pool parties generated about \$1,200, exclusive of the pending party. The pool is collecting guest fees. Lindsey suggested that the member name be added to the guest waiver. The swim team is now paid up in full, including the balance owing from a last year. The members and the lifeguards seem to be satisfied with the schedules we adopted this year with lifeguards working 5 hours per day on weekends. The lifeguards' last day will be September 23, 2019. The Snack Shack is still a work in progress. Lindsey reported that premiums, which were based on last year's payroll numbers, may yield a refund. The pool maintenance company has been fully paid for the summer. The board discussed reducing the frequency of the gardener's visits from 4 times a month to something less during the winter months as a cost-saving measure. Insurance is all paid, and PG&E is running lower than the year prior, probably because of the replacement of older (old) equipment. Lindsey's prepared Profit and Loss statement is attached. At the end of the year, Lindsey expects that the pool will have somewhere between \$15,000 and \$18,000 in the bank.

**Spending priorities.** Joe then led the Board on a wide-ranging discussion concerning how much of the funds remaining should be allocated to the above identified priorities, to the pool

resurfacing fund, as well as promised upgrades like painting of the facilities. The Board agreed to spend more time on this subject at its next meeting.

**Next Meeting.** None scheduled.

Respectfully Submitted

/s/ Bob Hooy

Bob Hooy, Secretary