

Bishop Estates Cabana Club Board of Directors Minutes

Meeting date: May 16, 2018, 7:00 p.m.

Attending: Lynne Ellis, Eric Wood, Lindsey Turkov, Melissa Hagen, Joe Dauer, Bob Hooy, and Julie Dennler.

Report on Pool Readiness. Eric reported that the pool is operational. Scott Joseph, who was a member of last year's Board, will change all of the gate access codes in time for Saturday's pool opening to members. The Board generally discussed insurance issues and requirements; this task was later assigned to Bob.

Election of Officers. The Bylaws provide for the election of a President, Vice-President, Secretary, and Treasurer, but permits the Board to elect additional officers. An election to fill these various offices was held and the following were declared to be elected to the respective offices indicated after the names of each for the term provided in the Bylaws.

<u>Name of Officer</u>	<u>Title</u>
Joe Dauer	President
Melissa Hagen	Vice President
Lindsey Turkov	Treasurer
Bob Hooy	Secretary
Lynne Ellis	At-Large, Ex-Officio Officer
Eric Wood	At-Large, Ex-Officio Officer
Julie Dennler	At-Large, Ex-Officio Officer.

Each elected officer was present at the meeting and assumed the duties of his position.

Committees. Joe led the Board in a discussion about the allocation of duties that the Board will need to address to fully implement the Board's vision of a successful program at the Club. After the discussion and on motion made, seconded and unanimously passed, the Board agreed to establish committees with Directors chairing each such committee as follows:

1. Member Services. Lynne will serve as committee chair. The general purpose of the committee is to interface with members.
2. Fundraising. This will remain a Board function.
3. Communications. Julie will chair this committee.
4. Activities. Melissa will chair this committee.
5. Operations. Chairman Eric Wood will oversee three committees: (1) Gardening, (2) Repairs and Maintenance, and (3) Day-to-Day Operations.
6. Compliance. Chairman Bob will initially address insurance (general liability, Directors and Officers liability, and Swim Team) and the member and guest release.

By the next meeting, the committee chairs will provide a description of the responsibilities and duties of each committee.

Other issues discussed. The Board generally discussed the issue of lifeguards and gate monitors but deferred taking specific action.

Regarding the concept of a “Tiny Library”, Joe asked that the item be placed on the agenda for the Board’s next meeting and the person spearheading the project be invited to speak to the Board.

The Board agreed to give small gifts to the Board members who just left the Board in recognition of their service.

The Board discussed the party policy and agreed to discuss it further at a later time.

The Board discussed its desire to send a message to the membership about this very positive first Board meeting. Julie is to prepare.

Board minutes will be posted to the Club’s website, but only after they are approved by the Board.

Joe led a discussion about the “voice” and “brand” that the Board envisions for the Club. In the end, the agreed “concept” was a current, coherent across multiple media platforms, presentation based on the original sales brochures for Bishop Estates that prominently focused on the Club.

Next Meeting: The Board scheduled the next meeting for May 23, 2018 at 6:00 p.m. at Julie’s house at 1831 Fillmore. The meeting will be open to all members.

Respectfully Submitted

Bob Hooy, Secretary