

Bishop Estates Cabana Club Board of Directors Minutes

Meeting date: April 28, 2020, 6:30 p.m. at Chris Waller's house.

Attending: Joe Dauer, Bob Hooy, Lynne Ellis, Melissa Hagan, Lindsey Turkov, Eric Wood and Chris Waller.

Minutes approved. The Board unanimously approved and adopted the minutes for the November 4, 2019 and January 21, 2020 meetings.

Agenda. No agenda was adopted for this meeting, but, given the Covid-19 crisis and the general shutdown orders associated with it, Joe tasked the Board with preparing plans for a range of scenarios, including a shortened season to not opening at all for the 2020 swim season. The Swim Team has already cancelled their season.

Treasurer's report. Lindsey provided the Board with a profit and loss detail for the period January 1, 2020 to April 28, 2020 (attached), and reported that the Club has approximately \$9,000 in the bank and \$6,000 remaining from the \$15,000 loan. Lindsey identified the core operating expenses for the Club like insurance, property taxes, workers compensation insurance, health department fees, PG&E, water and chemicals. Prior to the Covid issue arising, the Club spent \$7,687 to upgrade the gate, paint the facilities and pay for a new fence. The Club also had the roof repaired at a cost of \$2,975. Lindsey then outlined bare-bones expenditures for PG&E (about \$250 per month) and water (about \$150 per month or an increased amount if we continue to water the grounds); these expenses total about \$5,200 through April 2021. Chemicals like chlorine run about \$700 per bulk order, which typically lasts two months; so, she estimated that the chemicals would cost about \$2,100 through the end of the season.

Lindsay also discussed the cost of essentially shutting down the pool. After some discussion, the Board estimated the cost of a "dormant" season would be about \$7,300, but Board members expressed concern about damage to the pool and its equipment, and agreed to explore the issue further with experts, including our pool maintenance people.

After some discussion, the Board evaluated range of options, including those above. In the end, the Board determined that, given the Club's current finances and assuming that the Club is not able to open for the 2020 season, the Club will have a minimum budget shortfall of about \$14,000.

Actions to address the financial crisis. After much discussion, the Board agreed to prepare a letter to the Club's members and our Bishop Estates neighbors. The goal was to solicit donations from them to cover the anticipated shortfall. The Board also agreed that the "donations" (whatever the amount) will be applied towards the donor's 2020 membership dues, should the Club be able to open this year. Further, the Board agreed that, given the need to pay ongoing expenses during this Covid crisis, the Board will not carry over donations made in 2020 for

membership dues in 2021 or thereafter. Finally, Lindsey offered to pursue government-sponsored disaster aid for the Club.

General meeting on Zoom. The Board agreed to rather quickly prepare and distribute the letter to the members and neighbors, so that a meeting could be held soon. The Board also agreed that the meeting would be held on Zoom and invite anyone who wanted to attend to chime in and ask whatever questions they have.

Adjournment. The Board adjourned the meeting. However, these minutes cannot adequately put into words how unusual and life-changing the Covid-19 crisis has been for our community, our country, and the world. Covid-19 is a killer. No one could have anticipated it. The Board undertook the heavy burden of doing its best to ensure that the Club survives.

Respectfully Submitted

/s/ Bob Hooy

Bob Hooy, Secretary

P.S. The Board held its Zoom meeting on May 13, 2020, and the meeting went well. By then, the Board estimated that the shortfall would likely be \$16,000 at a minimum, so that became the Board's new fundraising goal. The message was well received, and donations began to come in shortly after the letter was distributed and continued after the Zoom meeting was held.