

Bishop Estates Cabana Club Board of Directors Minutes

Meeting date: July 15, 2020, 6:00 p.m., at the pool.

Attending: Joe Dauer, Bob Hooy, Lynne Ellis, Melissa Hagan, Lindsey Turkov, Eric Wood and Chris Waller.

Minutes approved. The Board unanimously approved and adopted the minutes for the June 7, 2020 meeting.

Agenda. No agenda was adopted for this meeting.

Initial discussion. Lindsey reported that we have 89 member families. Lots of new people. Eighteen member families are on payment plans; about \$4,000 will be collected by July 31, 2020 from these payment plan member families. She also reported that the Club obtained an EIOC loan for \$21,700 with a 30-year term and a 2.75% annual interest rate, with no payments until June 2021. At present, the Club has \$34,816 in checking and \$22,700 in the improvement fund. The Club's maintenance and repair expenses have totaled about \$2,000, about \$850 of which was for the new water heater. The pool heater has not yet been repaired. PG&E expenses are way down for the Club (e.g., \$160 for April, \$330 for May, and \$520 for June). After we open in a normal year, PG&E expenses have traditionally ranged from \$1,200-\$1,500 per month. Lindsey could not comment on water usage; she has yet to receive a bill.

New business. The Board then identified a number of issues that it needs to address, including, thanking the neighborhood for their support, the need to repair the pool heater, the need for regular bathroom cleaning (probably a service), gardening repairs (the sprinklers need help), and the need for adjustment/repair of the baby pool valve that meters out chlorine for that pool.

After discussion, the Board moved and unanimously approved the placement of a pole on the front corner of the Club's property for placement of a camera that captures the comings and goings of vehicles from the tract. The City objected to having the camera placed on a city-owned pole.

Chris talked about the need for a new pool heater. The old one is shot. After some discussion about replacement of the entire unit, the Board approved the expenditure by Chris of up to \$700 to replace the burner apparatus in the existing pool heater.

Chris also reported that the baby pool chlorine valve is requiring further adjustment. He estimated the expense to be no more than \$50 to iron out the problem. The Board gave Chris the go-ahead to complete the repair.

Chris also reported that he bought a new fire extinguisher for the pool, one that operates using water as required by the health department. The Board unanimously approved his expenditure of about \$100 for the new fire extinguisher.

Lindsay solicited some bids for cleaning of the bathrooms on a regular basis. She obtained a quote of \$40 per cleaning, and Eric agreed to seek bids from a couple of other people that he knew. Melissa moved and Bob seconded a motion to approve Lindsey obtaining cleaning services for the pool of no more than \$600 for the next two months (\$300 per month).

Lindsay also discussed the issue of the frequency of the gardener's visits. The Board agreed to increase the frequency during the swim season to what was done last summer, \$70 per week. The sprinklers would be dealt with as a separate project.

The Covid Pandemic Continues. The COVID-19 crisis continues and both state and county health orders remain in place, though they have relaxed considerably. However, the neighborhood's overwhelming support for the Club, the strong support from members, the Club's ability to borrow operating funds, and the cooperation of our members in their use of the pool have softened the blow of the pandemic on the Club's operations.

Adjournment. The Board adjourned the meeting.

Respectfully Submitted

/s/ Bob Hooy

Bob Hooy, Secretary